



ADMISSION AUDITS ADR REGISTER – SUB SCOPES – SUB TYPES

Document: ADR.AD.LABOUR-WORK.PLACE.MEDIATOR.INT V1
(ADR.AD.023.INT)

GENERAL PROVISIONS

The following applies to document ADR.AD.LABOUR.WORK.PLACE.MEDIATOR.INT:

1. Document GNG.RD.003.INT General clauses for all documents
2. Document GNG.PD.001.INT Rules for audits
3. **Document ADR.AD.001.INT Requirements audit document ADR Register (*)**

The aforementioned documents are published on our websites and are hereby designated as a repeat and insert.

(*)

!! Consult this document !!

In this document: the complete description and all qualification requirements (allowed evidence) with regard to the documents to be supplied by you.

DOCUMENT TYPE

- Yes = required document
- N.a. = not applicable
- Optional = optional document
- Notification = You will receive a notification with regards to required documents

DOCUMENT FORWARDING

- Documents can not be uploaded.
- Documents can only be forwarded via email info@adr-register.com or WeTransfer.

ADD A SCOPE | UPGRADING FROM ASSOCIATE TO FULL LEVEL

Documents delivered for another scope and the associate level do not have to be submitted again. You only submit documents that have not been submitted before.

AN INCOMPLETE ADMISSION FILE EQUALS NO REGISTRATION/CERTIFICATION

The registration/certification is granted as soon as the admission file is complete.

COMPULSORY: PERSONAL PROFILE

A personal profile is compulsory.

OPTIONAL: COMPANY PROFILE

A company profile is optional and associated with basic company registration and company certification.

ALTERNATIVE EXPERIENCE REQUIREMENTS

The number of client assignments can be audited against clock hours or turn-over. If less than two years of experience exists, the minimum requirement for client assignments is 25 (instead of 15).



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	Levels of Certification ►	Associate	Full
	DESCRIPTION ▼	Additional certification subscope labour mediator possible	Additional certification subscope labour mediator possible
Part	Certification Scheme		
Scheme	ADR international conflictnavigator®		
Norm	GNG-ADR-ISO		
Main scope	ADR Register International Certified Mediator® (ADR.MED®)		
Subscope	Mediator – labour mediator – work place mediator		
Subtype	Labour		
	PERSONAL PROFILE (INDIVIDUAL ADMISSION FILE)		
Document	Professional Competencies		
PF.022	Completed qualifying specialization training	Yes	Yes
Document	Process/Procedures		
PF.200	A valid certificate of competence full certified mediator	Yes	Yes